

Quakerdale

Job Openings 2/4/2010

MANNING

- **Resident Counselor (full-time)** - Provides direct care and supervision of youth in assigned program. Requires HS Diploma and minimum 1 year experience providing services to youth and families. Prefer BA/BS in Social Work or related human service field.
- **Relief Resident Counselor (part-time)** - Provides direct care and supervision of youth in assigned program. Requires HS Diploma and minimum 1 year experience providing services to youth and families. Prefer BA/BS in Social Work or related human service field.
- **Relief Youth Worker (part-time)** - Youthworkers role model responsible behavior and decision making for those youth placed in the shelter. Ensures the safety of youth at all times, function as part of a team that attends to developmental and custodial needs of the residents within the parameters of Quakerdale philosophy. BA/BSW from an accredited college or university in social work or related human service field preferred. Or, AA/AS degree in a related human service field or 2-year nursing program. Or, BA (unrelated field), High School diploma, or GED. Some travel required.
- **Overnight (part-time)** – maintains, monitors, and documents resident safety, overnight conditions, and events. Completes bed checks and related assigned duties. Requires HS Diploma. Prior experience working with youth preferred.
- **Residential Treatment Caseworker (full-time)** - performs casework services of considerable difficulty, directed towards the elimination, reduction or improvement of selected behaviors of children accepted for placement. Acts as team leader to resident counselors assigned to cottage.

MARSHALLTOWN

- No current position open.

NEW PROVIDENCE

- **Development Coordinator (full-time)** - Reporting to Director of Development, the Development Coordinator is responsible for using creativity to develop publications and writing assignments, providing public relations and marketing support, helping plan fundraising events, write Grant proposals, and maintaining the agency website and electronic newsletter. Bachelor's degree in communications, public relations, or related field; Strong organizational and time management skills; Attention to detail and ability to be self-motivated and meet deadlines; Creativity and strong written communication skills; Proficient in Microsoft Office: Word, Excel, Access, PowerPoint, and Outlook.

NEWTON

- No current position open.

WATERLOO

- **Resident Counselor (full-time)** - Provides direct care and supervision of youth in assigned program. Requires HS Diploma and minimum 1 year experience providing services to youth and families. Prefer BA/BS in Social Work or related human service field.
- **Overnight (part-time)** – maintains, monitors, and documents resident safety, overnight conditions, and events. Completes bed checks and related assigned duties. Requires HS Diploma. Prior experience working with youth preferred.
- **Tutors** - Under indirect supervision, assures individual educational needs are being met by providing assistance in all subject areas during regular study hours. Prefer experience with emphasis in working with children with emotional, social & learning/ behavioral difficulties.
- **Relief Resident Counselor (on-call)** - Provides direct care and supervision of youth in assigned program. Requires HS Diploma and minimum 1 year experience providing services to youth and families. Prefer BA/BS in Social Work or related human service field.

FAMILY SERVICES

- No current position open.

To apply, send application and/or resume to:

Human Resources
PO Box 8
New Providence, IA 50206

Or email to:
resumes@quakerdale.org

Or fax to:
641-497-5220

QUAKERDALE IS AN EQUAL OPPORTUNITY EMPLOYER.